Monthly QoE-ready package: adjusted EBITDA

Example Holdings LLC (fictional, 3 entities on QuickBooks Online) | October 2026 pack and trailing 12 months | Management-prepared

Genius Sheets

Example data. The company, entities, every dollar amount, and every add-back below are made up to show the format. This is a management-prepared package. It is **not** a quality of earnings report, and it is not something a lender, buyer, or anyone else can rely on.

1. Bridge: net income to adjusted EBITDA (Example data)

$	October 2026	Trailing 12 months
Net income	101,000	1,184,000
+ Interest	11,800	142,000
+ Income taxes	8,000	96,000
+ Depreciation and amortization	26,500	318,000
Reported EBITDA	**147,300**	**1,740,000**
+ Approved add-backs (section 2)	16,384	306,500
Adjusted EBITDA (management-prepared)	**163,684**	**2,046,500**

Entity totals are added together. This example has no intercompany balances to remove.

3. Changes since the last locked pack (Example data)

Trailing 12 months, adjusted EBITDA	$
September pack, locked Oct 5	**2,011,300**
Window roll: Oct 2026 in, Oct 2025 out	17,900
Late entry after lock: Aug bonus accrual corrected, Entity B, account "Bonuses"	9,800
Add-back 4 grew from 8,000 to 27,500 as card evidence was added	19,500
Add-back 6 updated from (40,000) to (52,000) after the July hire date was confirmed	(12,000)
October pack (current)	**2,046,500**

Locking a pack freezes what was delivered. Anything that moves later is listed here with its reason, so no one is surprised in a data room.

2. Add-back schedule, trailing 12 months (Example data)

#	Add-back	Category	$ (TTM)	Rationale	Evidence on file	Status
1	Owner compensation above market	Owner compensation	185,000	Owner paid $410,000; comparable role about $225,000 (Example)	Payroll register; comp memo	Approved
2	Legal settlement, Mar 2026	Non-recurring	62,000	One-time; matter closed; no similar claims open (Example)	Settlement agreement; bank wire Mar 14	Approved
3	Warehouse move costs	Non-recurring	48,000	Single relocation, completed Jun 2026 (Example)	14 vendor invoices; lease addendum	Approved
4	Personal expenses paid by company	Owner personal	27,500	Vehicle and travel; owner confirmed personal use (Example)	Card statements, 11 lines flagged	Approved
5	Related-party rent above market	Related party	36,000	Lease $14,000 a month; market about $11,000 (Example)	Lease; broker opinion letter	Approved
6	Controller hire, full-year cost	Pro forma	(52,000)	Hired Jul 2026; TTM holds 4 months of cost (Example)	Offer letter; payroll register	Approved
7	*Consulting project, Q2*	*Non-recurring*	*40,000*	*Owner says one-time; no contract yet (Example)*	*Evidence requested*	*Draft, excluded*
Total approved add-backs, trailing 12 months			**306,500**	**17.6% of reported EBITDA. Buyers and QoE reviewers will test each one.**		

Each add-back is drafted by the team, carries a category, a rationale and evidence, and is approved by the team owner. Draft items stay out of the total until they are approved.

What this is. A monthly, management-prepared package meant to make the data cleaner when an independent quality of earnings review starts. Numbers come from the books, entity by entity, and each adjustment is kept outside the books with its evidence. In the pilot, this package is prepared by hand by the Genius Sheets team and reviewed by the company or its advisor. **What this is not.** It is not a quality of earnings report, an audit, a review, or a valuation. Genius Sheets issues no reliance letters. The independent firm still does the quality of earnings work.
All figures on this page are Example data. geniussheets.us

EXAMPLE DATA